**EMPLOYMENT OPPORTUNITY**

**Title:**Agriculture Stewardship Coordinator
**Supervisor:**Executive Director
**Location:**Sussex, NB
**Job Classification:** Full-time

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About KWRC

The Kennebecasis Watershed Restoration Committee is a non-profit organization whose mission is to restore the Kennebecasis River Watershed back to a sustainable ecosystem.

The Kennebecasis Watershed Restoration Committee’s goals are to undertake strategic habitat restoration, educational and advisory initiatives, to promote public awareness and participation in the restoration of the Kennebecasis River Watershed.

We work to support 3 main pillars that make up our organization - restoration, monitoring and education.

Your Role

The Kennebecasis Watershed Restoration Committee is looking to add an Agricultural Stewardship Coordinator to their team. The Agricultural Stewardship Coordinator will be an integral part of our team and will be responsible for the implementation and communication of Best Management Practices in the agricultural community that will improve soil health, improve biodiversity, and reduce nutrient loading within our watershed. This position will involve a variety of education and outreach activities to engage the agricultural community in the Kennebecasis watershed such as the coordination of carbon and soil health monitoring on farms, communicating with farms on the implementation of BMPs, hosting workshops, distributing outreach materials, and conducting site visits and reporting with landowners.

Land conservation monitoring obligations include extensive fieldwork conducting site visits to properties with KWRC landowner agreements, using technology to document observations during site visits, regular communication with rural landowners and desktop research and analysis using tools such as GeoNB and other mapping programs to prepare detailed monitoring reports. The position will also support the Restoration and Monitoring teams of the KWRC in maintaining stewardship policies and procedures, responding to requests for riparian assessments, and preparing baseline documentation reports or land management plans related to new conservation projects.

Areas of Responsibility

* Lead and assist in conducting annual monitoring and stewardship visits to the 60+ restoration sites in the KWRC portfolio.
* Identify potential riparian stewardship sites within the watershed.
* Maintain a positive working relationship with landowners and leasees through frequent communication and coordination.
* Prepare and support preparation of monitoring reports, including accurate and timely data entry
* Use free source mapping to prepare property maps, document photo points and support other mapping and spatial analysis needs.
* Prepare detailed documentation and analyses to support the preparation of responses to landowner questions regarding riparian enhancement, biodiversity, funding programs and more.
* Assist in maintaining and updating monitoring and stewardship policies and procedures and support staff training on the same.
* Provide information and educate landowners about cost-share programs and land management practices that enhance wildlife habitat, restore water quality and/or improve agricultural productivity.
* Collaborate with KWRC communications staff on content for social media, email, publications, video, presentations, etc.
* Attend occasional KWRC and partner events and meetings.

The Stewardship Coordinator reports to KWRC’s Executive Director but will also work as part of the KWRC team which includes a restoration coordinator, a monitoring coordinator, biodiversity coordinator, and communications coordinator. The KWRC promotes a team approach where everyone helps everyone to prop up the organization.

In this position, the employee will work in KWRC’s office in Sussex, NB, Canada, or in a hybrid manner to be decided jointly with the supervisor.

Required Qualifications

* Bachelor’s degree in agriculture, forestry, natural resources, planning, public policy, environmental studies, or a related field. Equivalent professional work experience in combination with other post secondary education may be considered in place of a bachelor’s degree.
* Ability to work outdoors in a variety of weather conditions and terrains.
* Detail-oriented and excellent organizational skills.
* Familiarity with free source GIS applications
* Demonstrated strong communication skills, both written and oral.
* Knowledge and experience with Google Suite and/or Microsoft Office productivity software.
* Knowledge of environmental and agricultural policy and regulations within New Brunswick

Preferred Qualifications

* 1-2 years of work experience in agriculture, forestry, natural resources, planning, law or a related field.
* Experience working with rural landowners.
* Familiarity with land management practices that enhance wildlife habitat, restore water quality, and/or improve agricultural productivity.

Working Conditions and Physical Demands

This position will be completed in both an office environment and the outdoors. Office work requires extended sitting or standing and the use of a computer, keyboard, and mouse. Fieldwork is performed outdoors in all weather conditions, may be carried out alone, and may be physically demanding, including walking/hiking several miles over remote, rugged terrain, with a risk of exposure to natural hazards. Occasional lifting of materials up to 30 lbs is required. Occasional attendance at night or weekend events may be required.

Compensation and Benefits

This position is a non-exempt / hourly position. Salary range of $20.50 to $24.00 per hour (equivalent to $41,000 – $48,000 annually), commensurate with experience.

KWRC does not provide a benefits package, but we do offer other opportunities to help you maintain your health, wellness, and life balance.

How to Apply

To apply for this position, send a cover letter and resume to ben.whalen@kennebecasisriver.org or drop off an application in person to 5 Moffett Ave, Un E, Sussex, NB, E4E 1E9.